



Children's Services Advisory Board Meeting

May 11, 2022

A meeting of the Children's Services Advisory Board of Manatee County, Florida, was held at the Manatee County Administration Building, 1112 Manatee Avenue West, Bradenton, Florida, 5th Floor Manatee Room on Wednesday May 11, 2022, at 3:00 p.m.

Roll Call

Present (In Person): Debbie Tapp, Connie Shingledecker, Hon. Scott Brownell, Jennifer Hamey, Charlie Kennedy, Kimberly Kutch, Susan Miller Kelly, Carolann Garafola, Kelly Hunt, (Virtually): Rita Smith. **Absent/Excused:** Xtavia Bailey; **Absent/Unexcused:** George VanBuren and Jannon Pierce.

Also Present: County Staff: (In Person), Kristi Hagen, LaWanda Timmons, Chris Handy-Honeycutt, Johanna Beville, (Virtually) Lee Washington; Members of the Public: (In Person) Tari Allen, Katrina Bellemare, Kelly French, Paul Fowler, Katie Beck, Char Young, Laurel Lynch, Brenda Critchfield, Kelly Benford, (Virtually) Pam Hodge, Ashley Williams, Deirdre Gilloton, Sue Cappiello, Drea Green, M.S. Williams, Danielle Visone, Bridget Harry, Krystal Cook, Renee Simon, Ann Fries, Debbi Mason, Jen Powers, Nathan Scott, Michelle Wieser, Susan Ford, Dawn Stanhope, Charmain, Gemma Clayson, Becky Canesse, Kim Ross, Beth Clark, Patrick Ryan, Michael Wood, Andy Colbe, Devonte Ousley, Elena Cassella, Kerry Gaylord, Larry Rose, Doug Gillum, Nicole Murby, Renita Houston, Charmain (no last name provided), and Conrad (no last name provided).

Call to Order/Welcome

Debbie Tapp, Chair, called the meeting to order at 3:02 p.m.

Approval of Minutes

Motion: Minutes for May 4, 2022, **Action:** Approve, **Moved by** Charlie Kennedy, **Seconded by** Connie Shingledecker, **Vote:** Motion passed (**Summary:** Yes = 8, No = 0, Abstain = 0). (In Person): Debbie Tapp, Connie Shingledecker, Hon. Scott Brownell, Jennifer Hamey, Charlie Kennedy, Kimberly Kutch, Carolann Garafola, Kelly Hunt.

Withdrawn Applications

Debbie Tapp shared the Early Learning Coalition has decided to withdraw the funding application request for the Play and Learning Strategies (PALS) program. Reasoning behind the withdraw provided.

Kristi Hagen shared Kelli O'Malley, CEO for Care Net, provided an email requesting to withdraw their (2) funding applications previously submitted for review and consideration by Children's Services Advisory Board for the Parenting Programs & Classes and Prenatal Programs & Services Programs.

Review of Funding Chart

Kristi Hagen reviewed the funding chart with CSAB Members and shared the funding amount available for Fiscal Year 22/23 is \$12,685,52. The total for all Children's Millage investment requests for FY23 is \$14,206,142, level funding requests total \$12,336,381. Discussion ensued on the required reserve balance and the excess funds in the budget.

There is a mandatory 20% funding amount of the Children's Millage designated for the reserve, this amount has been accounted for and removed from the budget. There are 18 programs requesting an

increase for funding and there are six new programs that have applied for funding. Of the programs that have applied for Children's Millage investment funding in FY22-23, 32 are recognized by the CSAB as meeting a priority.

Rita Smith entered at 3:08 pm.

Susan Miller Kelly entered at 3:16 pm.

Discussion of Recommendation Process

Debbie Tapp encouraged members to keep the following items in mind when making funding recommendations: total score, results first, cost per result, level of gains a participant receives and if it will make a difference, total number served, demographics served, geographic locations, if there are similar services provided by another entity in the community, revenue diversity and availability, match funding, and the funding increase guide.

The CSAB members had an open discussion on the review process, scoring, and funding recommendation possibilities. It was determined by member consensus any applications scoring below 70 will be considered a low score.

Motion: To consider programs for funding in the following order: Day 1 Investment Recommendation meeting (May 23, 2022) consider priority programs in score order (high to low) for level funding or less, Day 2 Investment Recommendation meeting (May 25, 2022) all other programs to be considered for recommendation in score order at level funding or less until CSAB members arrive at programs with scores less than 70. CSAB members will review the remaining balance of funds available and decide to either review and provide funding recommendations for programs requesting an increase before reviewing programs that scored below 70 or review the programs that scored below 70 and then review the programs that requested a funding increase, **Action:** Approve, **Moved by** Charlie Kennedy, **Seconded by** Carolann Garafola, **Vote:** Motion passed (**Summary:** Yes = 10, No = 0, Abstain = 0). (In Person): Debbie Tapp, Connie Shingledecker, Hon. Scott Brownell, Jennifer Hamey, Charlie Kennedy, Kimberly Kutch, Carolann Garafola, Kelly Hunt, Susan Miller Kelly, (Virtually): Rita Smith. **Public Comment:** Susan Ford, Manatee Children's Services: Spoke on the motion and mentioned the level funding for new programs could be considered \$0.00.

Motion: Amend previous motion: For the purposes of funding for new applicants for the Children's Millage for FY22/23, level funding shall be considered the requested funding amount. To consider programs who are new to applying for funding for the Children's Millage to be considered as requesting level funding. Programs will be considered for funding in the following order, Funding Review Meeting-Day 1: Priority programs to be considered and recommended in score order at level or below current funded amount requested, Funding Review Meeting-Day 2: Other programs to be considered and recommended in score order at level or below current funded amount requested until CSAB Members arrive at programs that scored less than 70. CSAB Members will review the funds still available and will then decide to either review and provide funding recommendations for programs requesting an increase before reviewing programs who scored below 70 or review the programs who scored below 70 and then review the programs who requested a funding increase, **Action:** Approve, **Moved by** Charlie Kennedy, **Seconded by** Carolann Garafola, **Vote:** Motion passed (**Summary:** Yes = 10, No = 0, Abstain = 0). (In Person): Debbie Tapp, Connie Shingledecker, Hon. Scott Brownell, Jennifer Hamey, Charlie Kennedy, Kimberly Kutch, Carolann Garafola, Kelly Hunt, Susan Miller Kelly, (Virtually): Rita Smith. **Public Comment:** None.

Debbie Tapp reviewed the recommendation process and reminded the CSAB Members of the following:

- It is not only important to declare conflicts and affiliations but also do our best to keep the process fair.
- When making a motion, please state it clearly and have your proposed motion and rationale prepared before you state it.

- If there are concerns about a particular program, or choose not to recommend it for funding, please also have the rationale prepared as to why you are not recommending for funding.

Staff Updates

Kristi Hagen provided the following updates:

- No meeting next week.
- First Recommendation Meeting is Monday, May 23, 2022
- Second Recommendation Meeting is Wednesday, May 25, 2022.
- Please have motions and rationale ready.

New/Old Business

Kimberly Kutch shared Department of Children and Families (DCF) has reorganized. All operations have been centralized with reporting to Tallahassee headquarters. There will no longer be a Regional Managing Director and the position has become a Director of Family Well-Being and they will have no operational authority, but will be working directly with local communities on community development and linking prevention and integration efforts with operations. The Director of Family Well-Being will supervise the Community Development Administrators in each Circuit/Region. DCF's focus will be toward prevention and integration by focusing on workplace culture, program effectiveness, and commitment to accountability, accountability, and alignment.

Public Comment

Agencies who verbally provided a public comment during the meeting were:

(In Person): Katrina Bellemare and Katie Becker; (Virtual) None.

- Katrina Bellemare, Parenting Matters: Is currently the Executive Director of Parenting Matters and announced new Executive Director Katie Becker.
- Katie Becker, Parenting Matters: Thanked the CSAB Members for their dedication and support of the community. Spoke on her professional background. Katie's first day is May 16, 2022, and will be working with Katrina Bellemare until she leaves on June 3, 2022.

Next Meeting

May 23, 2022 – 3:00 pm, Manatee County Administration Building, 1112 Manatee Avenue West, Bradenton, Florida, Manatee/Osprey Rooms, 5th floor.

Adjourn

There being no further business, the meeting adjourned at 4:34 p.m.

Approved

Debbie Tapp, Chair

Date